The following guidelines are designed to minimize the risks to any user of the physics laboratories. This guideline is used for all levels of physics laboratory users (Level 1, 2, and 3 users) and differs from the safety guidelines used for 1<sup>st</sup> year physics lab students.

## Personnel

- No horseplay! Activities that endanger yourself or others will lead to you being excluded from physics labs.
- No eating, drinking, or gum chewing. No food or drink.
- Wear appropriate clothing to laboratory.
  - No open footwear or bare feet (sandals, slippers, etc.)
  - No loose clothing
  - Tie back long hair
- Try not to work alone in a laboratory. If you have to work in the lab alone, the telephone in SCI 238B (see a map in page 6) must be accessible and/or an activated cell phone should be accessible. The policies for working alone vary among the type of research undertaken. Thus, a faculty member that supervises graduate and/or undergraduate students for research must set their own policies and both parties must clearly understand these policies.
- Pets are not permitted in any physics laboratory.

## **Equipment**

- Do not modify or damage the laboratory equipment in any way (installing/deleting software program into a computer). If necessary, contact the physics lab manager.
- Place electronic equipment safely by arranging cords and extension to avoid tripping hazards.
- Report any equipment that is not working correctly to physics lab manager.
- Place chairs and stools under tables when they are not being used.

## **Emergency**

- You must familiarize yourself with the following points (see a map in section II-1 General Emergency Response Plan).
  - Location of fire extinguishers
  - Location of fire pull station
  - Location of eyewash stations
  - Location of phone
  - Location of emergency information (First Aid/Emergency evacuation procedure/Accident & Incident procedure)
  - Emergency phone number (250-807-8111)
  - Fire Exit (doors to corridor)
  - Exit routes
  - Fire pull station
- Report any lab injuries or "near misses" as soon as possible to a TA/lab instructor.
- Follow the instructions of the TA/lab instructor/sessional and all safety personnel including Emergency warden in the event of an emergency.

Please remember that SAFETY is the first priority in any physics laboratory. Let's enjoy working together in a safe and efficient laboratory environment.